Setting Up Your Email in Android with Microsoft Exchange

Note: This article is a general guide for setting up Android devices. The steps may vary depending on the OS that you are running.

Prerequisites

Before you can use ActiveSync to set up your email account, you must have an ActiveSync license and it must be assigned to your email address.

NOTE: Download first the Email App then proceed with the setup.

1. On the Home screen of your Android device, select the **Email** icon then tap the 3 bars.

2. Tap the gear icon for email settings
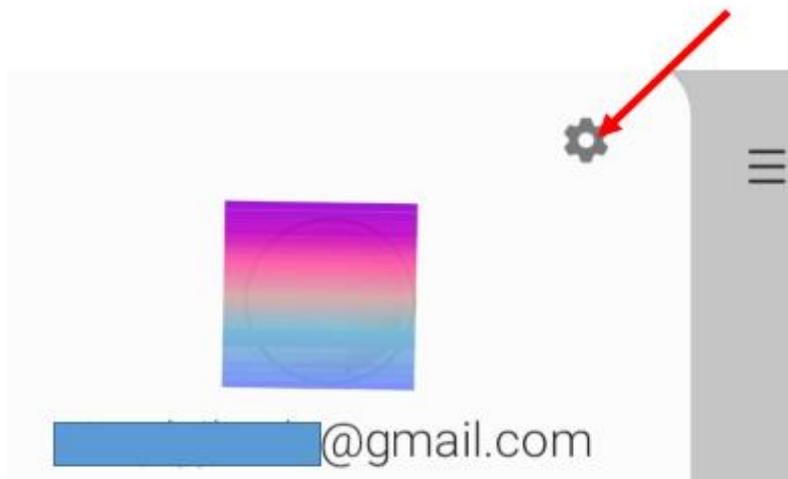
3. Tap the **Add Accounts**
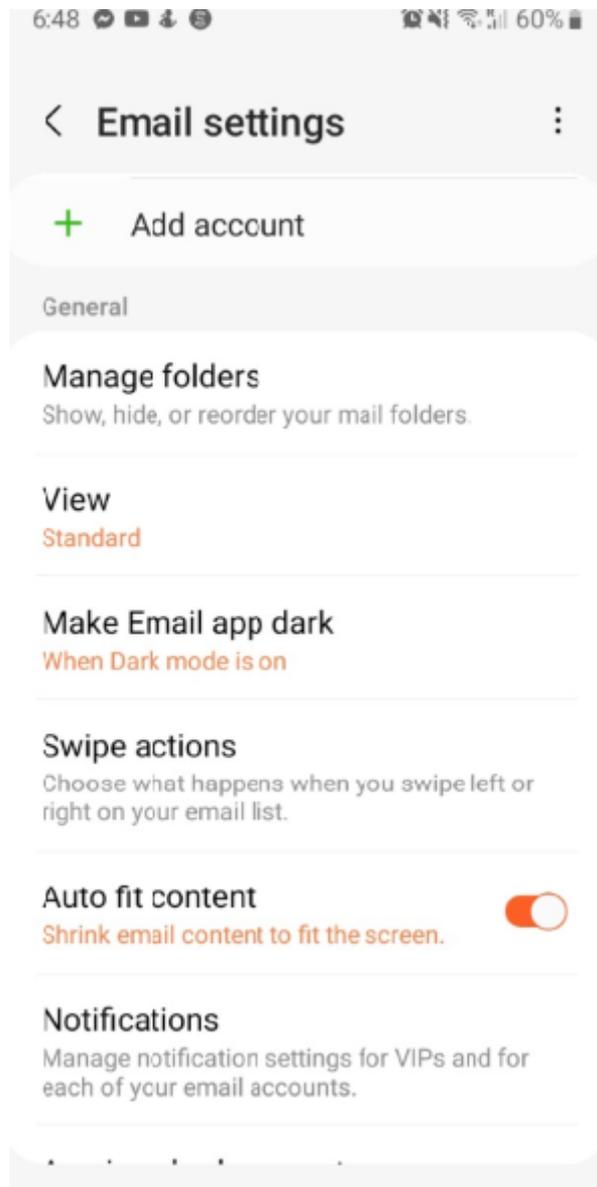
4. Select the email type: **Exchange**
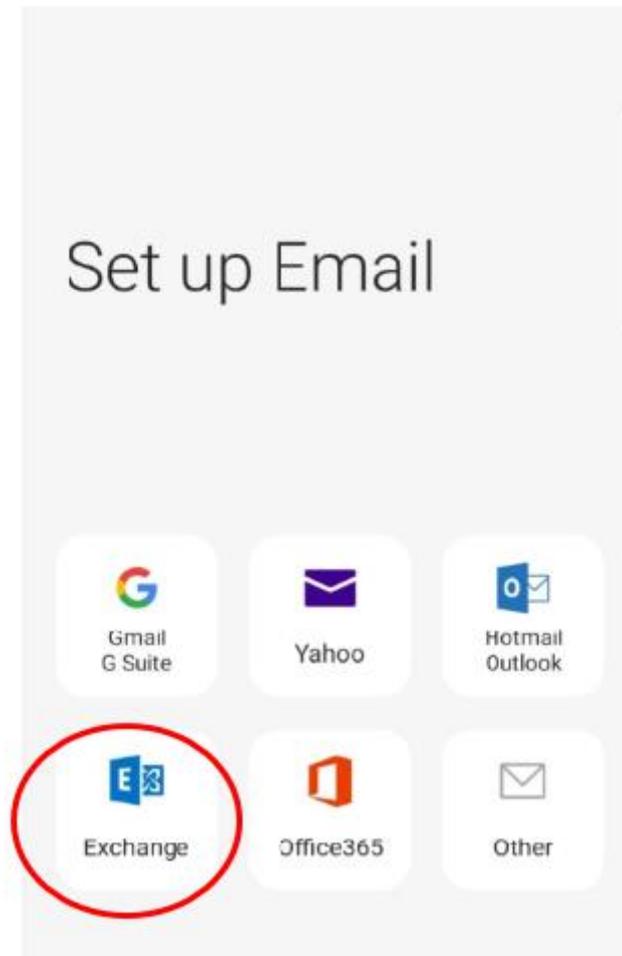
5. Enter your email address and your password, Tap **Manual Setup.**
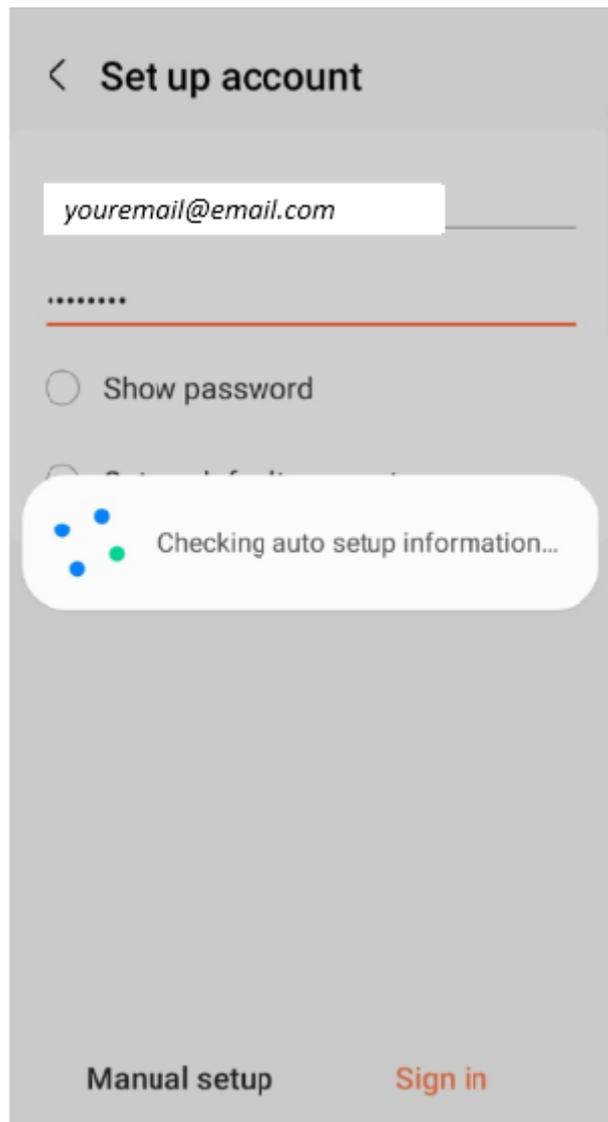
6. Enter the Exchange Server Settings:

       Email Address: *your email address*

       Domain: **arafura-asp**

       Username: *your username (take note the username is not an email address)*

       Password: *your password*

       Exchange Server: **mail.arafuracloud.com.au**

** On the **Domain\Username** enter the domain name **arafura-asp** preceded with a **** (backslash) then username.

*Note: Depending on the OS that is running on your device, you may see only **Domain** as an option. If so, you can leave this field blank*.

< **Exchange server settings**

Account

Email address
youremail@email.com

Domain\username
arafura-asp*your username*

Password
••••••••

◯ Show password

Server settings

Exchange server
mail.arafuracloud.com.au

Port
443

Sign in

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6. Scroll down and enable the secure connection (SSL) and tap on "Sign In"

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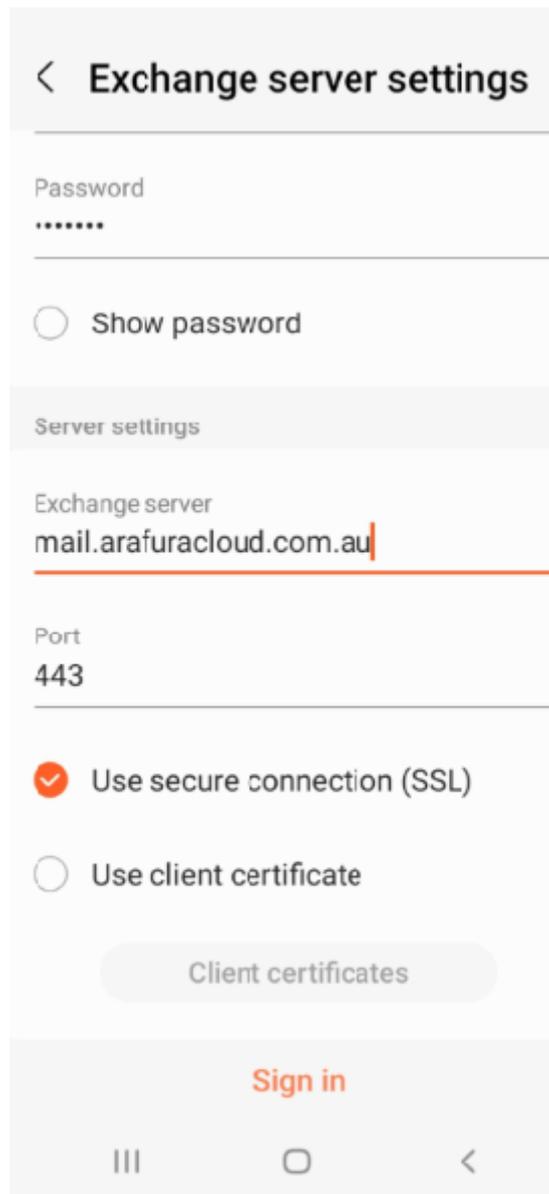
7. Tap- Apply Security Settings Policy.
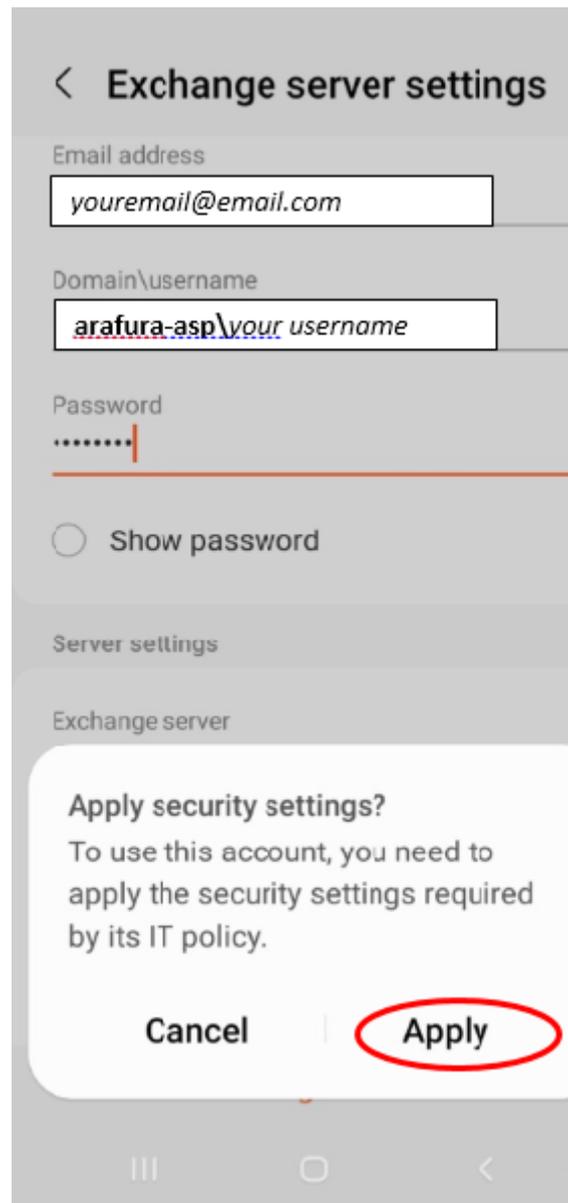
The account is now added! Email should appear in the EMail app within a few minutes. Please allow some time for all synchronized data to download.

For any further details or technical support contact Territory Technology Solutions on 08 8944 2222 or support@techsolutions.com.au